

**FRIENDS OF THE PAMLICO COUNTY PUBLIC LIBRARY**  
NOVEMBER 18<sup>th</sup>, 2021 ANNUAL MEETING MINUTES

Attendees: Kathy Barady, Ben Bowditch, Bonnie Cap, Rich and Carolyn Bartz, Kat Clowers, Jennie DeStefano, Cheryl Knudson, Caitlin Kuhn, Priscilla Seals, Peg Vick

**Bonnie** called the meeting to order at approximately 7:00pm.

**Rich and Carolyn** presented the **Budget Update**. Rich explained that everything has slowed up: the AC ordered for the former Hardees building is on back order. Peg added that Walter, the new building's architect had spoken with a potential installer. Carolyn gave kudos to the four people who are scanning books and preparing them for sale on the internet. These sales represent 45% of the FOL income through Amazon and internet book sales with an income of \$93.00 just for today.

Bonnie introduced **Priscilla Seals** who has prepared and mailed the new 2022 **membership** forms out and will update the membership spreadsheet through December. **Peg** noted that approximately 200 forms were sent during the first week of November, with about 20 returned to date.

**Carol McAdoo** gave Bonnie a summary of what the **Social Committee** has accomplished this year. Mary Ellen Ham catered a reception to thank Kat for her many years of exemplary service for the library and congratulate her on her new position as Regional Manager, and to welcome Caitlin Kuhn as our new Branch Manager. Carol provided refreshments for the August 26<sup>th</sup> FOL General Meeting. In October, Carol provided candy and assembled 62 candy bags for the library's Trunk or Treat on October 30<sup>th</sup>. Carol also said that she was resigning as Chair of the Community/Social Committee. She thanked the many, many people who helped and the many, many dozens of cookies and brownies they provided for library functions. We accepted her resignation with regret and thanked her in absentia for her many years of exceptional assistance to the Friends.

**Ben** gave a report for the **Fundraising Committee**, stating that he felt we had 3 – 5 major donors committed, reflecting the “need for funding of substance”.

**Peg**, who has researched grants, informed us that to attract large grants, at least half – and preferably 65% - of the total funding anticipated needs to be raised before applying for said grants. She felt that the County needed to step up and we should approach the state for funding. Bonnie introduced **Kathy Baradyn** who has agreed to assist with

fundraising and had already participated in the Ol' Front Porch food booth and the book sale.

**Bonnie** presented the slate of Board members and Friends Officers. In addition, Sheila Cantine and Dr. Sue Lee were nominated to the Board from the floor. The following Members were unanimously voted in:

Board:

Dr. Josh Rose (continuing)

Barry Monk (continuing)

Sheila Cantine

Dr. Sue Lee.

Friends Officers:

Bonnie Cap, President (continuing)

Peg Vick, Vice President (continuing)

Carolyn Bartz, Treasurer (continuing)

Rich Bartz, Assistant Treasurer (continuing).

The Friends thank Lynn Lewis for her tenure on the Board as she fills out her term and moves on to other responsibilities. She has indicated she will continue to support the Friends in other ways.

**Caitlin** reported on several library programs:

- the first Spanish Language Exchange Class was attended by four patrons
- Tech Thursday has continued to be popular (almost every day is tech day, now)
- end of the year programs include tree trimming, Ms. Olga's watercolor class on the 27<sup>th</sup>, a Dec. 4<sup>th</sup> holiday party, participation in the Bayboro parade on the 19<sup>th</sup>
- two virtual reality programs were welcomed with enthusiasm at the senior center.

**Caitlin** also mentioned that she had been approached by a person who asked to sell jewelry at the next book sale, with a portion of the proceeds going to the Friends. We decided to treat this as a Pilot Program.

The minutes of the October 16<sup>th</sup> Friends meeting had been emailed to members, posted on the website and printed copies made available to meeting attendees. **Rich** made a motion to accept the minutes with **Carolyn** seconding the motion. The vote was unanimous to accept the minutes.

**Cheryl** asked about the budget for purchasing books and how they were selected. **Kat and Caitlin** gave a detailed explanation of the process including a review of which books circulated, suggestions by patrons, and evaluations and reviews. **Caitlin** detailed a leasing program by which some best sellers may be purchased and then rented out. In addition, she reviews books donated by patrons and sometimes adds some to the library collection. **Kat** explained some of the funding details for the administrative office as well as the positive effect collaboration has on increased grant funding. **Ben** pointed out that 90% of the funding for our library is derived from the County budget with the remainder coming from the State.

Since no additional questions, concerns or comments were made, Ben made a motion to adjourn the meeting. Jennie seconded the motion; the vote was unanimous, and the meeting was adjourned at 7:54.